

IDAHO RANGELAND

Resources  *Commission*

P.O. Box 126, Emmett ID 83617

Phone: (208)398-7002 website: idahorange.org

On behalf of the Idaho Rangeland Conservation Partnership Request for proposal: Coordinator August 10, 2018

Organizations in Idaho have a strong record of working together to accomplish rangeland goals. However, these organization could deliver better conservation and address threats to Idaho rangelands through a more coordinated effort and unified vision. Stakeholders have formed the Idaho Rangeland Conservation Partnership (IRCP) to formalize collaboration among existing land management entities, private land owners, livestock producers, conservation organizations and other committed partners to foster positive results on rangelands. This effort requires the leadership of an experienced coordinator to carry out the vision of the IRCP.

The Idaho Rangeland Conservation Partnership (IRCP) requests a proposal including qualification, experience, and ability to provide the following deliverables for a fixed cost contract of \$70,000 per year for three years. This contract is funded initially under a three-year partnership agreement between the Bureau of Land Management and the Intermountain West Joint Venture (iwjv.org). Annual review of the contract will be conducted by the IRCP steering committee.

The initial funding for the position and the contract with the Coordinator will be administered by the Idaho Rangeland Resources Commission. The Coordinator will work closely with, take guidance from and provide contract deliverable to the IRCP Steering Committee.

Location: Idaho

Contract Deliverables:

- Represent the IRCP at meetings, events, with media, and other interest groups.
- Work with IRCP members to build the IRCP network and support locally-led rangeland collaboratives participating in the network.
- Coordinate and facilitate regular meetings of the IRCP including the Annual Meeting and meetings of the Steering Committee. Initially expected to include about 6 meetings per year.

- Develop the annual workplan, budget, and funding requests in coordination with the Steering Committee.
- Develop a business plan, in collaboration with the Steering Committee, and clarify funding mechanism to sustain the IRCP.
- Coordinate communications to amplify outcomes achieved by the IRCP by sharing lessons learned with other rangeland users, decision makers, and stakeholders.
- Prepare regular reports of IRCP outcomes for the Steering Committee. And, provide the Idaho Rangeland Resource Commission (IRRC) with any reports necessary to satisfy the conditions of the grant (i.e., Intermountain West Joint Venture agreement).
- Keep records of IRCP meetings and projects.
- Oversee development of promotional material and website that explain the IRCP mission, goals, and activities.
- Provide frequent travel throughout Idaho and region, with occasional overnight stays, using personal vehicle.
- Act as liaison for IRCP with other collaborative efforts outside of Idaho, creating opportunities for shared learning and collaboration regionally, including with ongoing rangeland efforts of the Western Association of Fish and Wildlife Agencies, Western Governors Association and others.
- Must provide auto and liability insurance, workspace, computer, cell phone and other office supplies as needed to fulfill contract. The coordinator, as an independent contractor, receives no vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

Contractor skills/abilities:

- Demonstrated experience with public land policies and administration related to rangelands.
- Experience working with diverse public land users and stakeholder groups.
- Demonstrated ability to effectively engage and inform users and stakeholders of Idaho's rangelands.
- 5 years of experience with rangeland issues at local/regional/national level.
- 3 years demonstrated experience working with collaborative groups and processes
- Experience working with or for an advisory council or board of directors.
- Demonstrated experience facilitating collaboration among organizations and agencies.
- Demonstrated organizational skills to increase voluntary membership, manage projects, and meetings.
- Excellent verbal and written communication skills

Preferred skills/abilities of contractor:

- 5 years of experience working with diverse Idaho rangeland users.
- Experience working with natural resource collaborative groups and processes.
- Experience identifying, soliciting, and securing funds to support the work of the IRCP.
- Experience or qualified education on rangeland management livestock grazing practices including targeted grazing, outcome-based land management, endangered species regulations and federal grazing leases.

- Self-motivated and able to work both independently and with a team
- Experience managing outreach events and workshops.

To apply: Please send cover letter, resume, two professional letters of reference, one personal reference, and one writing sample related to rangeland management in electronic format (pdf) to Gretchen Hyde at ghyde@idrange.org.

First review date: August 24, open until filled